

Applying for an Application Fee Waiver

To be eligible for an application fee waiver, you must be a U.S. citizen or current permanent resident. You must also submit an application for admission.

1. Please complete the mandatory personal information on the Request for Waiver of the Graduate Application Fee. Check the program box on the Request for Waiver form, as appropriate.
2. Sign, date, and return this form by February 5, 2010, for your request to be considered, to the Waiver Officer at the address listed below.
 - a) Participants in Berkeley's Summer Research Opportunity Program, the UC Leads Scholars Program, the Summer Undergraduate Program in Engineering at Berkeley, the Public Policy and International Affairs-Junior Summer Institute, the Institute for Recruitment of Teachers, and the University of California Diversity Initiative for Graduate Studies in Social Sciences, funded by the National Science Foundation, need to submit only the completed Fee Waiver Request form. We will confirm current participation by contacting the programs directly.
 - b) Participants in Americorps, the National Consortium for Graduate Degrees for Minorities in Engineering and Science, Florida A & M, the Peace Corps, and the McNair Scholars Program must submit verification of participation in the program for the current year, such as a letter bearing the *original signature* of the program director or adviser, or a copy of the current contract. You do not need to submit financial information. This supplemental document must be submitted by February 5, 2010.

If you are not a participant in any of the programs listed above, you must demonstrate financial need to be eligible for a fee waiver. Financial need is determined by Estimated Family Contribution (EFC) or by Income Eligibility Guidelines related to adjusted gross income.

Financial need is determined by Estimated Family Contribution (EFC) or by Income Eligibility Guidelines. Please refer to the income guidelines below.

FAMILY SIZE (including student)	INCOME TAX RETURN (Maximum Gross Income)
1	\$20,036
2	\$26,955
3	\$33,874
4	\$40,793
5	\$47,712
For each additional family member	add \$6,919

To be eligible for the Fee Waiver, your EFC can not exceed \$1,915 (based on last year's guidelines, guidelines for 2010 – 11 year will be available in late October).

To demonstrate financial need you must submit the Request for Waiver form, and

- c1) A statement of need from a financial aid officer at the college or university that you are currently attending.** This statement must include your Estimated Student or Family Contribution (EFC), the financial aid officer's signature, and your signature verifying that the information reported is correct. *A photocopy or facsimile of either signature is not acceptable.*
- c2) A photocopy of your 2010 – 2011 Student Aid Report (SAR).** The SAR is generated from the information that you provide on your Free Application for Federal Student Aid (FAFSA) (<http://www.fafsa.ed.gov>) form (available beginning January 1, 2010) and includes your Estimated Family Contribution (EFC). Do not submit a copy of your FAFSA.

The FAFSA for 2010-2011 may not be submitted before January 1, 2010, but you can submit your Waiver Request form earlier. If you submit your Fee Waiver Request without the SAR, remember to print your SAR (which lists your EFC) and mail it to us as soon as possible. We will consider your waiver request if we receive your 2010-2011 SAR on or before April 15, 2010, as long as we receive the Request for Waiver of the Graduate Application Fee form by the February 5, 2010, deadline.

- c3) A 2009 federal income tax return.** As soon as it is available, provide either your Form 1040, if listed as independent, or a copy of your parent's or guardian's 2009 U.S. federal tax return, if you are listed as a dependent. Do not miss the February 5, 2010, deadline to submit the Fee Waiver Request form.

Please mail the Request for Waiver of the Graduate Application Fee for 2010 – 2011 form (with the supporting materials) to Waiver Officer, Graduate Admissions, University of California, Berkeley, 309 Sproul Hall #5900, Berkeley, CA 94720-5900. The request form must be received by February 5, 2010 for fall. Waiver requests will not be accepted for the spring term. The deadline for submission of supporting material is April 15, 2010. If you apply for a waiver, **do not pay** the application fee unless your waiver request is denied by the Waiver Officer.

Request for Waiver of the Graduate Application Fee for 2010 – 2011

U.S. citizens or permanent residents who demonstrate financial need, or who are current participants in specific programs, are eligible for a waiver of the application fee. To be considered for a fee waiver, you must also submit an application for graduate admission. To request a waiver, please complete this form and submit it with the required supporting materials as soon as possible. Deadlines and instructions are detailed on page 20. Mail your materials to: The Graduate Admissions Office, 309 Sproul Hall # 5900, Berkeley, CA 94720-5900.

Name			U.S. social security number*	
LEGAL FAMILY NAME (SURNAME)	FIRST NAME	MIDDLE NAME		
Current address				
NUMBER AND STREET	CITY	STATE	ZIP CODE	
Birthdate	Telephone number ()	Email address		
MONTH-DAY-YEAR				
Please check appropriate box: <input type="checkbox"/> U.S. citizen <input type="checkbox"/> Permanent resident; alien registration number _____				
Applying for: <input type="checkbox"/> Fall 2010 Proposed department _____ Major _____				

Please check the box that indicates the basis for your request for an Application Fee Waiver and indicate year of participation, if required.

PROGRAM PARTICIPATION

- I am a current participant in the following program and understand the program will provide verification:
- | | |
|---|---|
| <input type="checkbox"/> Institute for Recruitment of Teachers (IRT) | <input type="checkbox"/> Summer Undergraduate Program in Engineering at Berkeley (SUPERB); year _____ |
| <input type="checkbox"/> Public Policy & International Affairs — Junior Summer Institute (PPIA); year _____ | <input type="checkbox"/> UC Leads Scholars Program; year _____ ; campus _____ |
| <input type="checkbox"/> Berkeley's Summer Research Opportunity Program (SROP); year _____ | <input type="checkbox"/> UC DIGSSS/NSF; year _____ |
- I am a current participant in the following program and will provide verification (on or prior to the April 15, 2010, deadline):
- Americorps Florida A & M McNair National Consortium for Graduate Degrees for Minorities in Engineering and Science (GEM) Peace Corps

FINANCIAL NEED

- I will provide financial information from one of the following sources (on or prior to the April 15, 2010, deadline):
- A letter verifying my Estimated Family Contribution (EFC) signed by myself and a financial aid officer at the institution currently being attended.
 - My Student Aid Report (SAR) for the 2010 – 2011 school year, (available from the FAFSA Web site beginning January 1, 2010)
 - U.S. Income Tax Returns for the 2009 calendar year (tax returns prior to 2009 will not be considered).

This form must be postmarked and submitted on or before the deadline of February 5, 2010. Supporting documents must be provided on or before the April 15, 2010. Waiver requests will not be accepted for the spring semester.

I understand that my application fee may be waived based on the information that I have provided. I certify that all the information I have provided is true and complete.

Signature: _____ Date: _____

Please print full name: _____

THIS SECTION IS FOR GRADUATE DIVISION USE ONLY

- Pending Date notification sent _____
- Approved Denied Date notification sent: _____ Authorized by: _____

* Pursuant to Section 7 of the Privacy Act of 1974, you are notified that disclosure of your social security number on this form is mandatory. The number is used to link your waiver application to the Graduate Division admissions record system. This record-keeping system was established before January 1975, pursuant to the authority of the Regents of the University of California under Article IX, Section 9 of the Constitution of the State of California.