University of California, Berkeley
Graduate Division

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Graduate Services: Degrees
318 Sproul Hall #5900

University of California, Berkeley
Request for In Absentia Registration

Students may apply for *in absentia* status if the following criteria are met: the research or coursework is of a nature that makes it necessary to be completed outside of California for at least one full academic term; the work away from the UC campus is directly related to the student's degree program as evidenced by UC faculty approval; the work involves only indirect supervision (correspondence or review of written work) from UC faculty during the *in absentia* period; the work involves no significant collaboration with UC faculty during the *in absentia* period. Doctoral students who want to register *in absentia* for a second academic year must reapply. The health insurance fee, non-resident tuition (if applicable), and professional school fees (if applicable), and reduced Educational and Registration Fees are charged to all students registered *in absentia.*

All applications must be submitted to the Graduate Division by August 10 for the fall semester and January 10 for the spring semester. Departments may set earlier deadlines. Please contact Graduate Degrees with any questions: 510-642-7330 or degrees@berkeley.edu.

Student requesting *in absentia* registration:

_____ _____
Last name, first name, middle name Student ID number

_____
Major Degree objective

_____
Current phone number Current email Current mailing address

In absentia requested for the following terms: ☐ Fall 20___ ☐ Spring 20___

Have you ever registered *in absentia* before? If so, when? _____

Location (state or country) and address during absence: _____

Emergency contact information: _____

I will be supported by ☐ own funds ☐ UC fellowship ☐ GSR ☐ Other source: _____
(Note: Work as GSI, AI-GS, Reader or Tutor is not permitted)

Briefly state research/coursework plans:

_____

I certify that I am eligible and will be outside the state of California for the semester of *in absentia* registration:

Student's signature: _____ Date: _____

Head Graduate Advisor's Signature: _____ Date: _____

Research Adviser/Dissertation Chair: _____ Date: _____

Berkeley International Office (if applicable): _____ Date: _____

Graduate Division: _____ Date: _____