

# REQUEST FOR EXCEPTION FORM

FOR NON-ACADEMIC SENATE MEMBER TO SERVE ON HIGHER DEGREE COMMITTEE

Student Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ SID \_\_\_\_\_

Major \_\_\_\_\_

**Type of committee this request concerns:**

Qualifying Examination       Dissertation       Master's Thesis

**Proposed committee member name:**  
\_\_\_\_\_

**Appointment:**

Adjunct or Associate Adjunct Professor

Clinical Professor

Lecturer (who is being compensated for this service or agrees to serve without compensation)

Scientist

Other:  
\_\_\_\_\_

**Position requested for proposed committee member:**

Co-chair (other co-chair must be Academic Senate)

Additional inside member

NOTE: Non-senate members may NOT serve as sole chair or as outside member

**Proposed committee member has published work in his or her field within the last 3 years:**

Yes       No\*

**Proposed committee member holds a degree equivalent to that which is being examined/earned? (i.e. doctoral degree for dissertation committee/QE, master's for thesis committee)**

Yes       No\*

**Proposed committee member has special and necessary expertise that cannot be duplicated on campus:**

Yes       No\*

\*Under normal circumstances, this non-academic senate member would not be eligible to serve on a committee. If there is an outstanding reason why this person should serve, please attach a memo of explanation.

Signature of Head Graduate Advisor \_\_\_\_\_ Date \_\_\_\_\_

[Please attach CV and submit to: Graduate Degrees, 318 Sproul Hall, MC 5900]